

Graduation Planning Checklist

School/Center Name _____


Location _____

Date of Graduation _____ Theme _____

Planning	Party	Ceremony	Grad Gifts/Awards
<ul style="list-style-type: none"> <input type="checkbox"/> Invitations <input type="checkbox"/> Banners <input type="checkbox"/> Yard Signs <input type="checkbox"/> Sandwich Boards <input type="checkbox"/> Balloons <input type="checkbox"/> Wristbands <input type="checkbox"/> Note Cards 	<ul style="list-style-type: none"> <input type="checkbox"/> Banners <input type="checkbox"/> Plates <input type="checkbox"/> Napkins <input type="checkbox"/> Cups <input type="checkbox"/> Table Covers <input type="checkbox"/> Banquet Rolls <input type="checkbox"/> Centerpieces <input type="checkbox"/> Balloons <input type="checkbox"/> Crepe Paper <input type="checkbox"/> Games <input type="checkbox"/> Arts and Crafts <input type="checkbox"/> Treasure Chest 	<ul style="list-style-type: none"> <input type="checkbox"/> Theme <input type="checkbox"/> Caps <input type="checkbox"/> Gowns <input type="checkbox"/> Tassels <input type="checkbox"/> Stoles <input type="checkbox"/> Sashes <input type="checkbox"/> T-shirts <input type="checkbox"/> Balloons <input type="checkbox"/> Banners <input type="checkbox"/> Grad March CD 	<ul style="list-style-type: none"> <input type="checkbox"/> Certificates/Diplomas <input type="checkbox"/> Medallions <input type="checkbox"/> Ribbons <input type="checkbox"/> Rings <input type="checkbox"/> Fun Cups <input type="checkbox"/> Note Cards <input type="checkbox"/> Graduation Bears <input type="checkbox"/> Colorful Frames <input type="checkbox"/> T-shirts <input type="checkbox"/> Backpacks <input type="checkbox"/> Water Bottles <input type="checkbox"/> Fun Packs <input type="checkbox"/> Wristbands <input type="checkbox"/> Yearbooks

Notes:


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